



PT. Inspektindo Sinergi Persada

EMPLOYEE REQUISITION

ER.2311.009

JOB TITLE (Title of employee will use on the job)

Purchasing and Logistic Staff

Date : 29/11/2023
Department : TRD
Project Reference:
No
Customer :
Amount of People : 1
Requestor : ACHMAD FURQANI ARNOF
Job Title : MARKETING & TECHNICAL ASST.
MANAGER

Budget

Budgeted Replacement
From : Sonia Virgin S

JUSTIFICATION (Optional-State Any Additional Facts in Support of Requisition)

KEY JOB DUTIES & RESPONSIBILITIES

- Having knowledge about PPIC and Logistic Management
- Having knowledge about Iron and Steel Import regulation
- Familiar with ERP system
- Research and assess supplier capabilities, reliability, and performance.

REQUIREMENT & QUALIFICATION (Skill, Experience and Educational Background)

- Min. Diploma III / Bachelor Degree from any background
- Min. 1 year experience in same position in oil and gas Industry
- Having basic knowledge about 3KL
- Able to speak English both oral and written
- Good communication skill

SIGNATURE APPROVAL



Department Manager : GRACIA NATANAEL
SIMANJUNTAK
Date : 30/11/2023 14:54:16



Human Resources : ORI SAPUTRA
Date : 30/11/2023 15:06:21



Director : RONY
Date : 30/11/2023 18:42:02

Commissioner : _____
Date : _____

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