







JOB DESCRIPTION

TITLE	Inspector
Report to	Project Supervisor
Department	Inspection and Testing
Qualification Level	Lifting Inspector Level 2
Education	Technical high school / Diploma Degree / Bachelor Degree
Training / Competency	<p>Minimum Requirement :</p> <ul style="list-style-type: none"> - Lifting Gear Inspector - Migas/Kemnaker - Crane Inspector - ASNT lv.II – mt - ASNT lv.II. - pt
Basic Skill	<ul style="list-style-type: none"> - Solid technical background with understanding of Standards & Regulation and/or hands-on experience in Project and/or Process related field - Excellent organizational and leadership abilities - Knowledge of industry's legal rules and guidelines - Solid organizational skills including attention to detail and multi- tasking skills - Highly computer literate with proficiency in MS Office and related business and communication tools. - Working knowledge of data analysis and performance/operation metrics - Fluent in english both oral and written
Experience	<p>Bachelor Degree with 3 years experience Diploma Degree with 5 years experience Technical high school with 6 years experience</p>
Task and Responsibilities	<ul style="list-style-type: none"> - Guide Asst. Inspector in performing inspection activities. - Perform Thorough Examination which may consist of Inspection and/or Testing of equipment or related engineering services, with wide scope techniques of Visual Inspection, Dimensional conformity, NDT, Functional Testin and Proof load testing - Provide accurate equipment or field or service examination record and report with approved company report template in wide scope of inspection services (e.g. for Lifting and Rigging Equipment, Functional test, performance test and proof load test) - Review and confirm material certification for equipment or other inspection related documentation which supports conformance of equipment or field or service to be inspected. - Able to conduct, witness, analyse and justify the result of testing which may require during examination according to the statutory regulation, standard and/or acceptable practice. (e.g. NDT, Proof Load Testing, Destructive test, etc) - Maintain effective customer relations through best service quality and timeliness of inspection services by addressing customer concerns and involving management as required

	<ul style="list-style-type: none"> - Responsible for the maintenance of assigned equipment - Involve and Promoting Inspection business by maintaining and growing the customer base via sales and marketing efforts that are part of a customer care program in the company Quality Management System - Ensure and maintain the PPE properly - Comply with company rule and regulation. - Prevent Environmental Damage. - To co-operate with him so far as is necessary to enable that duty or requirement to be performed or complied with. - Comply with the K3L policy that applies in the company - Actively involved in all Safety, Health, and Environmental protection program <p>Notes: <i>The responsibilities and job descriptions are not limited to the listed above but the supervisor/manager may assign other related duties as required by the company</i></p>
<p>Special Skills</p>	<ul style="list-style-type: none"> - BOSIET for OFFSHORE operation - Working at Height

APPROVAL

 Name : Sri Utami N Date : 28/02/2022 Human Resources	 Name : Doharmin Date : 28-02-2022 Supervisor/Coordinator	 Name : P. PERAWATI S Date : 28 MAR 22 HOD	 Name : HILTON BAIND Date : 28/3/22 Employee
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