



# PT. Inspektindo Sinergi Persada

## EMPLOYEE REQUISITION

ER.2308.004

*JOB TITLE (Title of employee will use on the job)*

Driver Cum Rigger

Date	: 04/08/2023	Amount of People	: 1
Department	: TRD	Requestor	: ACHMAD FURQANI ARNOF
Project Reference:		Job Title	: MARKETING & TECHNICAL ASST. MANAGER
No			
Customer	:		

**Budget**

*JUSTIFICATION (Optional-State Any Additional Facts in Support of Requisition)*

Budgeted Replacement  
From : KISAN DARIANTO SITORUS

Replacement of Kisan Darianto Sitorus sebagai Driver di Warehouse Marunda

**KEY JOB DUTIES & RESPONSIBILITIES**

*REQUIREMENT & QUALIFICATION (Skill, Experience and Educational Background)*

- Melakukan perawatan mobil, Alat Bantu Angkat dan Angkut serta forklift
- Melakukan pengiriman barang ke customer
- Melakukan pekerjaan Loading dan Unloading di gudang
- Melakukan pekerjaan proses produksi Sling dan rigging lainnya
- Memiliki kemampuan yang baik dalam mengendarai mobil
- Memahami area Jabodetabek dan sekitarnya

SMA atau sederajat  
Memiliki SIM B1 Umum  
Tidak dalam pengobatan yang panjang

### SIGNATURE APPROVAL

Department Manager : \_\_\_\_\_  
Date : \_\_\_\_\_

Human Resources : \_\_\_\_\_  
Date : \_\_\_\_\_



Director : ESRA M SIAHAAN  
Date : 09/08/2023 11:17:28



Commissioner : JANNES SIBUEA  
Date : 05/09/2023 16:25:18