PT. INSPEKTINDO SINERGI PERSADA

PERSONAL WORKING TIME SHEET

Employee Name: TARMIDIEmployee ID: 20257Period Of: 21 Nov 2021 - 20 Dec 2021



NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		ļ	MOB /			OVER TIME
					DAYTRIP	OVERNIGHT	OFFSHORE	DEMOB	MEAL	TRANSPORT	(HOUR/S)
1	01-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
2	02-Dec-21	thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
3	03-Dec-21	friday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		1
4	04-Dec-21	saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
5	05-Dec-21	sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
6	06-Dec-21	monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		1
7	07-Dec-21	tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		1
8	08-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
9	09-Dec-21	thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		I
10	10-Dec-21	friday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		<u> </u>
11	11-Dec-21	saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
12	12-Dec-21	sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
13	13-Dec-21	monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
14	14-Dec-21	tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		ļ
15	15-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		ļ
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	TOTAL								15		

NOTES :

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval

2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by, Hein

TARMIDI

Empl. Name

Reviewed by, PAMBUDHI KRISYANTO Supervisor

Approved by

Dept. Head

ISP-F05-HR-01

HR & Admin. Dept

Verified by,