


**PT. INSPEKTINDO SINERGI PERSADA**  
**PERSONAL WORKING TIME SHEET**




Employee Name	: TARMIDI
Employee ID	: 20257
Period Of	: 21 Nov 2021 - 20 Dec 2021

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	01-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
2	02-Dec-21	thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
3	03-Dec-21	friday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
4	04-Dec-21	saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
5	05-Dec-21	sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
6	06-Dec-21	monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
7	07-Dec-21	tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
8	08-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
9	09-Dec-21	thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
10	10-Dec-21	friday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
11	11-Dec-21	saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
12	12-Dec-21	sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
13	13-Dec-21	monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
14	14-Dec-21	tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
15	15-Dec-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign			1			1	
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<b>TOTAL</b>							7			7	-

- NOTES :**
1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
  2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,  
  
**TARMIDI**  
 Empl. Name

Reviewed by,  
  
**PAMBUDHI KRISYANTO**  
 Supervisor

Approved by  
  
 Dept. Head

Verified by,  
  
 HR & Admin. Dept