

**PT. INSPEKTINDO SINERGI PERSADA**  
**PERSONAL WORKING TIME SHEET**



Employee Name	: EFRAIM
Employee ID	: 20243
Period Of	: 21 JAN 2021 - 20 FEB 2021

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	21-Jan-21	thursday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
2	22-Jan-21	friday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
3	23-Jan-21	saturday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
4	24-Jan-21	sunday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
5	25-Jan-21	monday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
6	26-Jan-21	tuesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
7	27-Jan-21	wednesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
8	28-Jan-21	thursday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
9	29-Jan-21	friday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
10	30-Jan-21	saturday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
11	31-Jan-21	sunday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
12	01-Feb-21	monday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
13	02-Feb-21	tuesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
14	03-Feb-21	wednesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
15	04-Feb-21	thursday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
16	05-Feb-21	friday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
17	06-Feb-21	saturday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
18	07-Feb-21	sunday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
19	08-Feb-21	monday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
20	09-Feb-21	tuesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
21	10-Feb-21	wednesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU,demobilization load cell 5T to Handil							3
22	11-Feb-21	thursday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
23	12-Feb-21	friday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
24	13-Feb-21	saturday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
25	14-Feb-21	sunday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
26	15-Feb-21	monday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
27	16-Feb-21	tuesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
28	17-Feb-21	wednesday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.							3
29	18-Feb-21	thursday	06:00-22:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU, demobilization load cell 6,5 to senipah							5
30	19-Feb-21	friday	06:00-20:00	Support Driving Inspector and Review daily Summary with checklist Handil,NPU, demobilization shackel 35T to handil, wire rope Test to senipah.							3
31	20-Feb-21	saturday	06:00-18:00	Support Driving Inspector and Review daily Summary with checklist CPU,Handil,CPA,NPU.		1					
<b>TOTAL</b>						10			-		65

- NOTES :**
1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
  2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,   
 EFRAIM  
 Empl. Name

Reviewed by,   
 LEO RANTE  
 Supervisor

Approved by, \_\_\_\_\_  
 Dept. Head

Verified by, \_\_\_\_\_  
 HR & Admin. Dept