

PT. INSPEKTINDO SINERGI PERSADA
PERSONAL WORKING TIME SHEET



Employee Name	: TARMIDI
Employee ID	: 20257
Period Of	: 21 Aug 2021 - 20 Sep 2021

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	21-Aug-21	saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
2	22-Aug-21	sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
3	23-Aug-21	monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
4	24-Aug-21	tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
5	25-Aug-21	wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
6	26-Aug-21	thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1			1		
TOTAL						6			6		-

NOTES :

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,

TARMIDI
Empl. Name

Reviewed by,

PAMBUDHI KRISYANTO
Supervisor

Approved by

Verified by,

Dept. Head

HR & Admin. Dept

ISP-F05-HR-01