

**PT. INSPEKTINDO SINERGI PERSADA**  
**PERSONAL WORKING TIME SHEET**





Employee Name	: TARMIDI
Employee ID	: 20257
Period Of	: 21 Mar 23 -26 Mar 2023

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	26-Mar-23	Sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
2	27-Mar-23	Monday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
3	28-Mar-23	Tuesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
4	29-Mar-23	Wednesday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
5	30-Mar-23	Thursday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
6	31-Mar-23	Friday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
7	01-Apr-23	Saturday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
8	02-Apr-23	Sunday	6:00 - 18:00	Support Admin Cum Driver at Senipah & handil Base PHM Lift, Campaign		1					
<b>TOTAL</b>						8					

**NOTES :**

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,  
  
**TARMIDI**  
 Empl. Name

Reviewed by,  
  
**JULI PURWANTO**  
 Supervisor

Approved by  
  
 Dept. Head

Verified by,  
  
 HR & Admin. Dept