

				TRA	VEL E	XPENSES	REPC	RT F	ORM						
											E	mployee Nam	ne : Su	bhan R	izki
	KTINDO SINERGI PERSADA							E	mployee ID	:					
Raisin	a Safety Standards										P	O Number	:		
											P	roject Name	: SIE	B - NAR	DGONG
NO.	DATE		DESCRIPTION ITEMS		MEAL			TRANSPORT			HOTEL			OTHERS	
110.					Curr	AMOUNT		Curr AMOUNT		Curr	AMOUNT		Curr	•	AMOUNT
1	7 Feburary 2022	Transport to Hotel						DR	346,000						
2	7 Feburary 2022	Tol 2X Payment					1	DR	120,000						
3		laundry 4 days													120,000.00
4		Meal 3 X (Breakfast, lunch, Dinner) 5 Days			IDR	600,000									
5		Fuel					1	DR	350,000				-		
6	8 Feburary 2022	Antigen at Klinik Narogong Medika											IDR		85,000.00
7	9 Feburary 2022	2022 Surat Sehat At Narogong Medika Klinik											IDR		60,000.00
					IDR	600,000		DR	816,000			-	IDR		265000
								1							
APPROVAL															
		1	APPROVAL						TRIP DETAIL	.S				Total	Exp.
	REQUESTO	OR DEPARTMENT	APPROVAL	FINANCE A	AND ACCOU	JNTING		Purpose o		.S				Total Curr	Exp. Amount
	REQUESTO Prepared by,		APPROVAL Reviewed by,	FINANCE A Received by,		JNTING Approved by,		Purpose o		S					
		OR DEPARTMENT							of trip :	S				Curr	Amount
		OR DEPARTMENT						Busi	of trip : ness trip./Meeting	S				Curr	Amount
		OR DEPARTMENT						Busi	of trip :	S				Curr	Amount
		OR DEPARTMENT						Busi	of trip : ness trip./Meeting	S				Curr	Amount
		OR DEPARTMENT						Busi	of trip : ness trip./Meeting ection/Training	S 02/2022				Curr	Amount
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by,	iance	Approved by, Director		Busi X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/					Curr	Amount
Date :	Prepared by,	OR DEPARTMENT Reviewed by,	Reviewed by,	Received by,	iance	Approved by,		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022			ТА	Curr IDR	Amount 1,681,000.00
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by,	iance	Approved by, Director		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022				Curr	Amount
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by,	iance	Approved by, Director		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022			ТА	Curr IDR	Amount 1,681,000.00
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by,	hance Da	Approved by, Director		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022			TA	Curr IDR	Amount 1,681,000.00
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by,	hance Da	Approved by, Director ate :		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022			TA	Curr IDR	Amount 1,681,000.00
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by, Accounting and Fin Date :	hance Da	Approved by, Director ate : Cy exchange DR		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022 02/2022	Сотралу		TA Balance	Curr IDR IDR	Amount 1,681,000.00
Date :	Prepared by,	OR DEPARTMENT Reviewed by, Supervisor	Reviewed by,	Received by, Accounting and Fin Date : 1 USD	Da Da Currenc ID	Approved by, Director ate : Cy exchange DR		X Insp	of trip : ness trip./Meeting ection/Training eparture : 19/	02/2022	Company		TA	Curr IDR IDR	Amount 1,681,000.00

