

PT. INSPEKTINDO SINERGI PERSADA
PERSONAL WORKING TIME SHEET



Employee Name	: RENAULT ADY SATRYA
Employee ID	: 21291
Period Of	: 23 November - 15 December 2022

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	23-Nov-22	Wednesday	08:00 - 17:00	from mess handil anter Team Handil to handil base, take the NPU team to jetty bravo 2, Collect report from inspector, checking report, make master sumamry at mess handil		1					
2	24-Nov-22	Thursday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
3	25-Nov-22	Friday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
4	26-Nov-22	Saturday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
5	27-Nov-22	Sunday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
6	28-Nov-22	Monday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
7	29-Nov-22	Tuesday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
8	30-Nov-22	Wednesday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
9	01-Dec-22	Thursday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
10	02-Dec-22	Friday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
11	03-Dec-22	Saturday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
12	04-Dec-22	Sunday	08:00 - 18:30	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess, Take the coverall Deny and Mr. Tri's deposit at the Senipah Messaging.		1					1.5
13	05-Dec-22	Monday	08:00 - 17:00	from mess handil anter Team Handil to handil base, send CPU team consumable at jetty bravo 2 handil, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
14	06-Dec-22	Tuesday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
15	07-Dec-22	Wednesday	07:00 - 17:00	take documents from NPU at jetty bravo 2 handil, from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					1
16	08-Dec-22	Thursday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
17	09-Dec-22	Friday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
18	10-Dec-22	Saturday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
19	11-Dec-22	Sunday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
20	12-Dec-22	Monday	07:00 - 17:00	send the SPU team consumable at jetty bravo 2 handil, from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					1
21	13-Dec-22	Tuesday	08:00 - 17:00	from mess handil anter Team Handil to handil base, Send the SLB team consumable (Andri Trieka) to the Bravo 2 Handil jetty, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					
22	14-Dec-22	Wednesday	06:30 - 17:00	jemput Tim CPU di jetty bravo 2, bawa ke mess Handil, from mess handil anter Team Handil to handil base, delivering Suhardi & Reza's antigens to the handil 4 clinic, send the SPU team consumable at jetty bravo 2 handil, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess.		1					1.5
23	15-Dec-22	Thursday	08:00 - 22:00	from mess handil anter Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the handil team from handil base take it to the handil mess, Delivery of Suhardi & Reza Tanjung Batu team from Handil to Balikpapan.		1					5
TOTAL						23					10

NOTES :

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,

Empil. Name

Reviewed by,

Juli Purwanto
Supervisor

Approved by

Dept. Head

Verified by,

HR & Admin. Dept