

PT. INSPEKTINDO SINERGI PERSADA
PERSONAL WORKING TIME SHEET



Employee Name : RENAULT ADY SATRYA
Employee ID : 21291
Period Of : 16 December 2022 - 20 January 2023

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE							
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)	
					DAYTRIP	OVERNIGHT						
1	16-Dec-22	Friday	05:30 - 18:00	Pick up Auditor Yani from jetty senipah take to PHM handli, from mess handli anter Team Handli to handli base, take the NPU team to jetty bravo 2, Collect report from inspector, checking report, make master sumamry at mess handli		1						0,5
2	17-Dec-22	Saturday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
3	18-Dec-22	Sunday	05:00 - 19:00	Pick up Auditor Yani from PHM Handli take it to jetty senipah, from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, Pick up Auditor Yani from jetty senipah take to PHM handli		1						2
4	19-Dec-22	Monday	05:30 - 18:00	grab Documents & Tool team SPU in jetty bravo 2 handli, from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						0,5
5	20-Dec-22	Tuesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
6	21-Dec-22	Wednesday	06:00 - 18:00	From mess handli anter Team Handli to handli base, delivery of Suhardi & Reza from handli to jetty bravo 2 handli 2, Pick up team NPU Dery & Nico jetty bravo 2 handli 2, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
7	22-Dec-22	Thursday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Pick up team SPU Yulus & Ermawan Jetty bravo 2 handli 2, Yulus & Ermawan antigen at handli 3 clinic, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
8	23-Dec-22	Friday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
9	24-Dec-22	Saturday	06:00 - 18:00	From mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
10	25-Dec-22	Sunday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
11	26-Dec-22	Monday	06:00 - 23:00	from mess handli anter Team Handli to handli base, delivered Ermawan PCR in senipah, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, from the Handli mess Between the Yani Auditor Team to the Balikpapan PHKT mess, from Handli Antar Dery & Nico PCR mess in siloam Balikpapan.		1						5
12	27-Dec-22	Tuesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
13	28-Dec-22	Wednesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
14	29-Dec-22	Thursday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
15	30-Dec-22	Friday	06:00 - 22:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, From mess handli anter Yulus to Balikpapan for sick rest.		1						4
16	31-Dec-22	Saturday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
17	01-Jan-23	Sunday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
18	02-Jan-23	Monday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
19	03-Jan-23	Tuesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pfrom mess Handli Antar Yulus & Ermawan PCR in siloam Balikpapan.		1						
20	04-Jan-23	Wednesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
21	05-Jan-23	Thursday	06:00 - 23:00	from mess handli anter Team Handli to handli base, From the SPU Team anter mess to the bravo 2-handli jetty, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, from handli pick up BKP Team from mess senipah delivery to Balikpapan, from mess handli to FOP grab stock consumable for mess Sanipah and handli.		1						5
22	06-Jan-23	Friday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
23	07-Jan-23	Saturday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
24	08-Jan-23	Sunday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
25	09-Jan-23	Monday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
26	10-Jan-23	Tuesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
27	11-Jan-23	Wednesday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
28	12-Jan-23	Thursday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
29	13-Jan-23	Friday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
30	14-Jan-23	Saturday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Pick up documents in jetty bravo 2, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
31	15-Jan-23	Sunday	06:00 - 20:30	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, support the PHKT team, Mr. Nana & Andri Trieka pick up from Pendingin to Balikpapan, sending Documents to FOP Balikpapan.		1						2,5
32	16-Jan-23	Monday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
33	17-Jan-23	Tuesday	05:00 - 19:00	Support Yayan Auditor Team from PHM handli to jetty Senipah, from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, pick up Wahid from mess senipah take to mess handli.		1						2
34	18-Jan-23	Wednesday	06:00 - 19:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess, from handli pick up auditor in jetty senipah take to PHM handli 2.		1						1
35	19-Jan-23	Thursday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
36	20-Jan-23	Friday	06:00 - 18:00	from mess handli anter Team Handli to handli base, Collect report from inspector, checking report, make master sumamry at mess handli, pick up the handli team from handli base take it to the handli mess.		1						
TOTAL						36						22,5

- NOTES :
1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,

Renault
Empl. Name

Reviewed by,

Juli Purwanto
Supervisor

Approved by

Dept. Head

Verified by,

HR & Admin. Dept