

PT. INSPEKTINDO SINERGI PERSADA
PERSONAL WORKING TIME SHEET



Employee Name	: RENAULT ADY SATRYA
Employee ID	: 21291
Period Of	: 21 - 26 Agust 2022

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	21-Agu-22	Sunday	06:00 - 18:00	from mess handi anter CPA team to bravo 2 jetty and Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1					
2	22-Agu-22	Monday	06:00 - 18:00	from mess handi anter CPA team to bravo 2 jetty and Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1					
3	23-Agu-22	Tuesday	06:00 - 18:00	from mess handi anter CPA team to bravo 2 jetty and Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1					
4	24-Agu-22	Wednesday	06:00 - 18:00	from mess handi anter CPA team to bravo 2 jetty and Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1					
5	25-Agu-22	Thursday	06:00 - 18:00	from mess handi anter CPA team to bravo 2 jetty and Team Handil to handil base, Collect report from inspector, checking report, make master sumamry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1					
6	26-Agu-22	Friday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
TOTAL						6					

NOTES :

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,

Renault
Empl. Name

Reviewed by,

Jull Purwanto
Supervisor

Approved by

Verified by,

Dept. Head

HR & Admin. Dept

ISP-F05-HR-01