PT. INSPEKTINDO SINERGI PERSADA

PERSONAL WORKING TIME SHEET

Employee Name	**: Yudhi Murdana**
Employee ID	**: 13044**
Period Of	**: 21 July - 20 Aug 2020**

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	21-Jul-20	Selasa	07.00 - 16.00	Inspection at rumbai base		1					
2	22-Jul-20	Rabu	07.00 - 16.00	Mobilization rumbai base to duri base				1			
3	23-Jul-20										
4	24-Jul-20	Jumat	08.00 - 17.00	Inspection at stagging	1				1		
5	25-Jul-20	Sabtu	08.00 - 13.00	Inspection at duri base					1	1	5
6	26-Jul-20										
7	27-Jul-20										
8	28-Jul-20	Selasa	08.00 - 17.00	Inspection at gazali	1				1		
9	29-Jul-20										
10	30-Jul-20	Kamis	08.00 - 17.00	Inspection at stagging	1				1		
11	31-Jul-20										
12	1-Aug-20	Sabtu	08.00 - 13.00	Inspection at duri base					1	1	5
13	2-Aug-20										
14	3-Aug-20										
15	4-Aug-20	Selasa	08.00 - 17.00	Inspection at gazali	1				1		
16	5-Aug-20										
17	6-Aug-20										
18	7-Aug-20	Jumat	08.00 - 17.00	Inspection at stagging	1				1		
19	8-Aug-20	Sabtu	08.00 - 17.00	Inspection at petapahan		1					
20	9-Aug-20	Minggu	08.00 - 17.00	Inspection at petapahan		1					
21	10-Aug-20										
22	11-Aug-20	Selasa	08.00 - 17.00	Inspection at stagging	1				1		
23	12-Aug-20										
24	13-Aug-20										
25	14-Aug-20	Jumat	08.00 - 17.00	Inspection at stagging	1				1		
26	15-Aug-20	Sabtu	08.00 - 13.00	Inspection at duri base					1	1	5
27	16-Aug-20										
28	17-Aug-20	Senin	09.00 - 17.00	Inspection at duri base					1	1	8
29	18-Aug-20										
30	19-Aug-20										
31	20-Aug-20										
				TOTAL	7	3	-	1	11	4	23

NOTES :

1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by, Reviewed by, Approved by Verified by,

Yudhi Murdana			
Empl. Name	Supervisor	Dept. Head	HR & Admin. Dept

ISP-F05-HR-01