

PT. INSPEKTINDO SINERGI PERSADA
PERSONAL WORKING TIME SHEET



Employee Name	: RENAULT ADY SATRYA
Employee ID	: 21291
Period Of	: 21 June - 20 July 2022

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE							
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)	
					DAYTRIP	OVERNIGHT						
1	21-Jun-22	Tuesday	06:00 - 18:00	send CPU team to jetty bravo 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up the HCA team at FOIP Balikpapan bring it to the mess handil		1						
2	22-Jun-22	Wednesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
3	23-Jun-22	Thursday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
4	24-Jun-22	Friday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
5	25-Jun-22	Saturday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
6	26-Jun-22	Sunday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
7	27-Jun-22	Monday	06:00 - 22:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2, Pick up the NPU team in Balikpapan anter to mess handil, Suport Tim Audit. Tn. Yayan Inspection in Balikpapan area		1						4
8	28-Jun-22	Tuesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2, Pick up the SPU team in Balikpapan anter to mess handil		1						
9	29-Jun-22	Wednesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2, from mess handil take wire rope test in mess senipah		1						
10	30-Jun-22	Thursday	06:00 - 22:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2, picked up the Suwandi&Rizky Cahya team from Balikpapan take to mess handil		1						4
11	01-Jul-22	Friday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
12	02-Jul-22	Saturday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
13	03-Jul-22	Sunday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
14	04-Jul-22	Monday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
15	05-Jul-22	Tuesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
16	06-Jul-22	Wednesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
17	07-Jul-22	Thursday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
18	08-Jul-22	Friday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
19	09-Jul-22	Saturday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
20	10-Jul-22	Sunday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
21	11-Jul-22	Monday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
22	12-Jul-22	Tuesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
23	13-Jul-22	Wednesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
24	14-Jul-22	Thursday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
25	15-Jul-22	Friday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
26	16-Jul-22	Saturday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
27	17-Jul-22	Sunday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2, send the Bekapai team from mess handil to Balikpapan, pick up Andi Aan from Balikpapan and take him to the mess handil		1						
28	18-Jul-22	Monday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
29	19-Jul-22	Tuesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1						
30	20-Jul-22	Wednesday	06:00 - 18:00	Jemput tim CPU,NPU di jetty bravo 2, send NPU team on jetty bravo 2, send Handil team to handil base 2, Collect report from inspector, checking report, make master samumry at mess handil, pick up Handil team to handil base 2,		1						
TOTAL						30						8

- NOTES :**
1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,

Empl. Name

Reviewed by,

J. Purwanto
Supervisor

Approved by,

Dept. Head

Verified by,

HR & Admin. Dept