


**PT. INSPEKTINDO SINERGI PERSADA**  
**PERSONAL WORKING TIME SHEET**




Employee Name : RENAULT ADY SATRYA  
 Employee ID : 21291  
 Period Of : 16 December 2021 - 20 January 2022

NO	DATE	DAY	WORKING TIME	DETAIL JOB DESCRIPTION	ALLOWANCE						
					ONSHORE		OFFSHORE	MOB / DEMOB	MEAL	TRANSPORT	OVER TIME (HOUR/S)
					DAYTRIP	OVERNIGHT					
1	16-Dec-21	Thursday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
2	17-Dec-21	Friday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
3	18-Dec-21	Saturday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
4	19-Dec-21	Sunday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
5	20-Dec-21	Monday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
6	21-Dec-21	Tuesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
7	22-Dec-21	Wednesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
8	23-Dec-21	Thursday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
9	24-Dec-21	Friday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
10	25-Dec-21	Saturday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
11	26-Dec-21	Sunday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
12	27-Dec-21	Monday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
13	28-Dec-21	Tuesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
14	29-Dec-21	Wednesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
15	30-Dec-21	Thursday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
16	31-Dec-21	Friday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
17	01-Jan-22	Saturday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
18	02-Jan-22	Sunday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
19	03-Jan-22	Monday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
20	04-Jan-22	Tuesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
21	05-Jan-22	Wednesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
22	06-Jan-22	Thursday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
23	07-Jan-22	Friday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
24	08-Jan-22	Saturday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
25	09-Jan-22	Sunday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
26	10-Jan-22	Monday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
27	11-Jan-22	Tuesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
28	12-Jan-22	Wednesday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
29	13-Jan-22	Thursday	06:00 - 18:00	Collect report from inspector, checking report, make master sumamry at mess handil		1					
30	14-Jan-22	Friday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
31	15-Jan-22	Saturday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
32	16-Jan-22	Sunday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
33	17-Jan-22	Monday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
34	18-Jan-22	Tuesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
35	19-Jan-22	Wednesday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
36	20-Jan-22	Thursday	06:00 - 18:00	send CPA team to jetty bravo 2 and Handil team to handil base 2, Collect report from inspector, checking report, make master sumamry at mess handil, pick up CPA team to jetty bravo 2 and Handil team to handil base 2		1					
<b>TOTAL</b>						36					

- NOTES :**
1. Personal Working Timesheet shall be submitted to HR & Admin. Dept. with complete Dept. approval
  2. Personal Working Timesheet with complete approval shall be submitted to HR & Admin. Dept max. 2 days after cut off date

Submitted by,  
  
 Renault  
 Empl. Name

Reviewed by,  
  
 Pambudhi Kristyanto  
 Supervisor

Approved by  
  
 Dept. Head

Verified by,  
  
 HR & Admin. Dept